

DELANO UNION SCHOOL DISTRICT

Cafeteria Utility / Warehouse Worker

Brief Description of Job

Under general supervision, performs variety duties related total operation Service Department. Performs sanitation, transportation, warehousing, basic maintenance functions.

Administrative Relationship

Works under supervision Director Services, Maintenance, Operations, Transportation directed Assistant Superintendent Business.

REQUIRED QUALIFICATIONS

Knowledge of:

Basic cleaning methods, procedures, techniques, cleaning materials, supplies, equipment; working methods procedures; basic computerized inventory systems.

Ability to:

Operate service related transportation sanitation equipment perform moderately heavy manual activities; efficient effective using cleaning materials, supplies, equipment; understand carry written directions; perform basic arithmetical calculations; establish maintain cooperative working relationships

Experience:

**experience warehouse maintenance delivery.
experience custodial basic sanitation maintenance required.**

Education:

Graduation from high school or equivalent. Must have the ability to read and write at the level required for successful job performance.

License Requirement:

Possession of a valid California motor vehicle operator's license.

ESSENTIAL FUNCTIONS OF THE POSITION

Cleans kitchen areas, warehouses, freezers, offices, restrooms, other related areas. Maintains clean receiving docks, dumpster surrounding areas. automatic scrubber, cleans buffs kitchen floors daily basis. Maintains coolers paper supplies stocked established levels.

Cafeteria Utility/Warehouse Worker Responsible security accountability goods equipment while duty. Makes minor repairs school facilities equipment. assigned following tasks: warehouse maintenance which includes physical inventory items supplies Stores inventory system, receiving clerk records required, delivery items satellite school sites, delivery supplies paperwork sites district vehicle, perform sanitation duties production sites. assist banquet catering service activities. Incorporated within previously mentioned essential functions description following essential physical requirements. Seldom Often Occasional Frequent above Ability desk, conference table meetings various configurations. Ability stand extended periods time. Ability purpose reading laws, codes, rules, policies, other printed matter. Ability understand speech normal levels. Ability communicate others clearly understand normal conversation. Ability bend twist, stoop, kneel, crawl, pull. Ability least Ability carry least Ability reach directions.

OTHER RELATED FUNCTIONS OF THIS POSITION

- 1. Other related duties as assigned.**
- 2. Ability understand speech normal levels. Ability communicate with others clearly understand normal conversation. Other related duties assigned.**

Employee: _____ Date: _____

Authorized Representative: _____ Date: _____

Other related duties above statements intended describe general nature level being performed. intended construed exhaustive responsibilities, duties skills required personnel classified. Board approved: