

Delano Union School District

Certificated Job Description

Site Resource Teacher

Overall Responsibilities

Provide leadership, expertise and supplemental support at the school site level for the full implementation and assessment of the instructional program. Participate in parent involvement activities, events, and committees as a member of the site leadership team. Services provided will be supplementary to the district's core program. Works under the direct supervision of the site principal.

Specific Responsibilities

1. Identify, reclassify, and provide supports for English Language Learners.
2. Design and provide intervention/enrichment to students.
3. Provide instructional resources to support intervention and enrichment programs.
4. Identify/assist in areas of student needs and provide supplemental support for students.
5. Support teachers with student data analysis.
6. Provide direct services to students.
7. Assist with school parent involvement/education activities.
8. Participate in and/or provide professional development.
9. Assist with local and state assessments.
10. Other related duties as assigned.

Qualifications

Specific knowledge of:

1. Appropriate district adopted curriculum.
2. Effective learning and instructional strategies for English Language Learners, students with disabilities and students with diverse learning needs.
3. Assessments to guide instruction
4. Design and present professional development for local and state assessments.
5. Practices that promote increased student learning outcomes
6. Implementation of the Local Control and Accountability Plan and/or Site Plan
7. Laws, policies and procedures applicable to assignments.
8. Contribute to the successful fulfillment of the District Mission

Demonstrates Ability to:

1. Establish and maintain cooperative and effective working relationships with others to implement the components of the District's Local Control Accountability Plan.
2. Motivate and promote positive school culture.
3. Document systems and processes.
4. Provide effective instructional leadership to improve student learning outcomes.
5. Interpret, apply and explain District, school and program policies, procedures, and regulations.
6. Communicate effectively both orally and in writing.
7. Plan and organize work to meet schedules and timelines.
8. Analyze situations accurately and recommend effective courses of action.
9. Maintain paperwork consistently, appropriately and in a timely manner.
10. Maintain the confidentiality of teachers.

Education

1. Clear and valid California Teaching Credential.
2. Authorization to teach English Learners.

Experience

1. Five years of teaching experience.
2. Understanding of the assigned core and intervention subject matter.
3. Experience working and facilitating groups in a leadership capacity.
4. Experience in site/teacher leadership roles (i.e., grade/department lead, Teacher Induction support provider, leadership teams, etc.)

License

1. Valid California Drivers' License

Employment Information

Supervisor's Title: Site Principal

Unit Membership: Certificated

Current Salary Schedule Placement: Certificated 193 Day Schedule and Calendar